Public Duties or Time Off for Volunteering

PACE encourages staff to be involved in activities outside of their work with the organisation. If you need time off to perform public duties or to volunteer, please speak with your manager and/or Human Resources.

To check which position qualify as public duties please refer to the government guidance.

If you are member of the reserve armed forces (reservist) please refer to the government guidance.

If you want to take time off for volunteering it must be with a registered charity and it cannot be in support of a political party.

Time off for this purpose is usually unpaid. We will try to agree a change to your working hours to accommodate these duties or allow you to take annual leave.