Jury Service

You are allowed time off to do jury service. If you receive a request, please contact your manager (and copy in Human Resources) as early as possible with the information. If we cannot continue to offer our services without you we may have to ask you to delay your service.

During your jury service you will be asked to claim for a “loss of earnings allowance” which you will get with your jury service letter. You can include your travel and other costs in this claim. If this allowance does not cover the full amount of your salary PACE will consider topping up your allowance.

If your jury service lasts for a long time we will ask you to keep in regular contact with your manager. We will expect you to return to your job as soon as the jury service ends.

Please refer to government guidance.